



WORTLEY HALL

INTRODUCTION

Your day is special and we will endeavour to tailor your Wedding to your individual needs.

All our weddings include;

Bud vases with colour co-ordinated flowers
Co-ordinated serviettes wherever possible
White linen table cloths
Red Carpet

Round or square cake stand & knife
Complimentary accommodation for happy couple
The use of the gardens for photographs
Bar facilities until 12.30am

We have four dining rooms in which to hold your wedding breakfast.

The Unite Ballroom - catering for up to 150 guests
The Foundry Dining Room - catering for up to 130 guests
The Fire Brigade Union Room - catering for up to 36 guests
The GMB Room - Catering for up to 48 guests

The finer details... to help enhance those finishing touches our wedding co-ordinator will be available on the day and will preside over those important announcements and speeches.

LICENCED ROOMS & CAPACITY

We have two rooms licensed to hold civil ceremonies

The Sylvia Pankhurst Library	-	for up to 50 guests
The A.E.U. Lounge	-	for up to 108 guests

Each room also has additional standing capacity.
Renewal of Vows or Getting married abroad ??
Please ask for details on our blessing ceremonies

Evening event capacity (including bar, bar lounges) **300**

Weddings held on a Fridays or Bank Holiday Sundays must have a minimum of 65 adults for the wedding breakfast. Saturdays between April and September minimum numbers of 80 guests apply for the Wedding Breakfast and Drinks Reception and 120 guests for the Evening reception If you choose to invite less, you will still be charged for the minimum numbers.

ACCOMMODATION

Complimentary overnight accommodation is available for the happy couple, At the time of confirming the booking, accommodation may be then booked for your parents & guests

No block bookings for bedrooms will be taken.
Your guests are advised to book as early as possible to avoid disappointment. All bedrooms must be booked by individuals.

All INCLUSIVE PACKAGES

Here at Wortley Hall we have put together a package that covers all the important aspects for a successful wedding day. Our all inclusive wedding packages can make it easier for you to budget and plan your special day. If the all inclusive package does not suite your requirements we have also included in this brochure the individual costs for each item. Please note minimum spend will apply though for weekend dates.

2018 All Inclusive Package

Includes:

Exclusivity of being only wedding held at venue
Dedicated wedding co-ordinator for event
Ceremony / Drinks Reception room hire
The Foundry Dining Room Hire for wedding breakfast
The use of the gardens and grounds for photographs
Bud vases with colour co-ordinated flowers
Co-ordinated serviettes wherever possible
Traditional white linen table cloths
Red Carpet on arrival
Round or square cake stand & knife
Glass of sparkling wine on arrival
3 Course Wedding breakfast
Glass of wine with the meal
Glass of sparkling wine to toast
Evening Finger Buffet
DJ and Disco until midnight
Bar facilities until 12.30
Complimentary overnight accommodation for happy couple

RATES & MIN NUMBERS

Saturday Weddings based on 80 guests in the day and 120 guests in the evening - **£7250.00**
Friday Weddings based on 65 guests in the day and 80 guests in the evening - **£5350.00**
Sunday or BH Monday Weddings based on 50 guests in the day and 70 guests in the evening - **£4350.00**
Mon to Thursday Weddings based on 50 guests in day and 70 guests in the evening - **£3750.00**

SPECIAL OFFER Jan & Feb 2018- ANY DATES **£2995.00** based on 50 guests in the day and 70 guests in the evening

WEDDING BREAKFAST MENU SELECTIONS

STARTERS

*Prawn & Crayfish Salad,
with Bloody Mary Mayonnaise*

Vine Ripened Tomato & Basil Soup

*Chicken Caesar Salad,
with Croutons, Parmesan & Pancetta*

*Chestnut Mushroom Soup,
with White Truffle Oil*

*Cream of Country Vegetable Soup,
with Garlic Croutons*

*Duck Liver Parfait,
Red Onion Marmalade, Toasted Brioche*

*French Onion Soup,
with Cheese Topped Crouton*

*Red Onion & Wensleydale Tart,
with Rocket Salad*

*Heritage Beetroot & Whipped Goats
Cheese Salad, Candied Walnuts &
Micro Herbs*

MAIN COURSES

*Roast Chicken Breast,
with Herb Cooked Fondant Potato,
Madeira & Tarragon Sauce or Red Wine
Gravy*

*Roasted Loin of Pork,
with Chateau Potatoes, Cider & Sage Jus*

*Roast Sirloin of Beef,
with Yorkshire pudding, Roast Potatoes &
Red Wine Gravy*

*Salmon Wellington,
with Buttered New Potatoes & Dill Sauce*

*Herb Crusted Rack of Lamb
(£3.00 supplement) with Dauphinoise
Potatoes & Mint Jus*

Wild Mushroom & Baby Spinach Risotto

*Vegetable Wellington
With Buttered New Potatoes &
Mushroom Sauce*

Coffee and mints £1.50

DESSERTS

*Lemon Tart,
Meringue & Raspberries*

*Sticky Toffee Pudding,
Salted Caramel, Clotted Cream
or Custard*

*70% Dark Chocolate Brownie.
White Chocolate Mousse, Milk Chocolate
Pencil*

Raspberry & Passion Fruit Torte

Vanilla Cheesecake with strawberries

*Additional Local Cheese Platter Coarse
Served with Quince Jelly & Oat Cakes
£2.95pp*

CHILDRENS MENU

Sausage, Mash & Gravy

Mini Fish & Chips with Beans or Peas

Chicken Goujons, Chips with Beans or peas

Ice Cream for Dessert

£12.00 per child

£45.00 for 3 course set menu

(1 choice of starter, main course and dessert + a vegetarian option)

If you wish to have a choice menu of 2 choices per course + vegetarian option £3.00 supplement per person will be charged

Children 12 Years £26.00 for 3 course menu

EVENING BUFFET MENU SELECTIONS

Buffet Selector Menu

A Selection of Sandwiches & Wraps

Homemade Pork & Sage Sausage Roll,

Hand Cut Chips

Potato Wedges Roasted in Garden Herbs

Buttered New Potatoes

Sweet Potato Fries

Cajun Spiced Coleslaw

Individual Cheddar & Sun Dried Tomato Quiche

Fish Goujons, Sweet Chili Dip

BBQ Chicken Drumsticks

Lamb kofta with mint yogurt

Pork Pie with HP Sauce

A Selection of Home Cooked Sliced Meats

Selection of Mediterranean meats, (prosciutto, salami, chorizo)

Spiced Cous Cous Salad, Sultanas & Coriander

Tomato, Rocket & Red Onion Salad

Freshly Baked Pettit Pains

£15.95 per person for 6 items

Any additional buffet items £2.50 per person per item

Ten item special £21.95 per person

Why not add on a chefs selection dessert table for £2.95pp extra??
(eg: Cheesecake, Chocolate Fudge Cake, Lemon Tart)

Yorkshire Cheese Board

Trio of Yorkshire Cheeses served with crackers & grapes
£25.00 per board (serves approx 8 people)

Roast Pork Feast

Oven Roast Pork Loin

Pork Stuffing

Apple Sauce

Hand Cut Chips

Cajun Coleslaw

Buttered Baps

£14.95 per person

DRINKS PACKAGES

Drinks Package A £15.95pp

*Fruit Punch, Sparkling Wine or Bucks Fizz on Arrival
Glass of House Red or White Wine with Meal
Sparkling Wine for Toast*

Drinks Package B £18.95pp

*Fruit Punch, Sparkling Wine or Bucks Fizz on Arrival
2 Glasses of House Red or White Wine with Meal
Sparkling Wine for Toast*

Drinks Package C £21.95pp

*Sparkling Wine, Bucks Fizz, Mulled Wine or Pimms® on Arrival
2 Glasses of House Red or White Wine with Meal
Champagne for Toast*

Please ask for Full List of Wines and Champagnes

CANAPES

Choice of 3 Canapés - £4.95 per person

Choice of 5 Canapés - £7.95 per person

Smoked Salmon Blini
Whipped Goats cheese, honey and candied walnut
Tomato & Basil gazpacho
Black Pudding & apple croquette
Smoked duck & fig
Chorizo tartlet
Wasabi nuts
Pork crackling & apple sauce
Honey & Mustard sausages
Salted Yorkshire Crisps
Provençal Olives

ROOM HIRES, OPTIONAL EXTRAS & BOOKING YOUR CEREMONY

Civil Ceremony Room Hire

The Sylvia Pankhurst Library £230.00

The A.E.U. Lounge £280.00

Reception Drinks Room Hire

The A.E.U. Lounge £180.00

The Fire Brigade's Union room £230.00

Blessing Room Hire

The A.E.U. Lounge £280.00

Evening Reception

The Ballroom £380.00
(only applicable if under 80 guests catered for)

Optional Extras

Bubbly & Chocolates £25.00

Local Disco £275.00

Candelabras (each) £15.00

Bouncy Castle - Price on request

Bar available until 12.30am. Disco finishes 12 midnight. Live Bands 11pm

Booking your Civil Wedding Ceremony

During the two weeks that we hold the booking you should contact the
Superintendent Registrar at:

**The Town Hall, Barnsley, S70 2TA.
Tel: 01226 773086**

The Registrar's fee is not included in the price from Wortley Hall

Wortley Hall is in no way responsible for the booking or cancellation of the Registrar

CONTRACT TERMS & CONDITIONS FOR WEDDING EVENTS

Client

Return by date

Booking Name

Events Dates

When holding a private event at Wortley Hall Ltd the following contract terms will apply:

Making a provisional booking

Our facilities may be reserved without commitment for a period of 14 days from the date of booking.

Confirming a booking

In the first instance request a contract from your wedding co-ordinator, then having checked the details, sign and return the contract to your point of contact; once received and signed by Wortley Hall Ltd the booking is considered to be confirmed and the contract becomes legally binding. A non-refundable or non transferable £1000.00 deposit is required at the time of booking.

Minimum numbers & charges

Saturdays between April and September minimum numbers of 80 guests apply for the Wedding Breakfast and Drinks Reception and 100 guests for the Evening reception. You will need to cater for 100% of your Guests. We are able to accept bookings on other days of the week that do not meet these minimum numbers and requirement but a minimum spend may apply. Please speak to your Wedding Co-ordinator for further details. Weddings booked on a bank holiday will incur a surcharge of 10%

Chargeable Guest Numbers

The numbers you sign for on the contract are the numbers chargeable, however 6 weeks prior to the arrival date we will ask you to update your numbers. If these numbers are greater than those originally confirmed this becomes the new chargeable number.

Cancellation Charges

If you need to cancel your wedding we will require notification in writing before any facilities on hold can be cancelled. Please find below the charges for cancellation:

Date of cancellation	Cancellation payable as a percentage of Revenue for all facilities, equipment and ancillary services reserved
In excess of 25weeks prior to the Wedding date	Loss of £1000.00 Deposit
Cancellation 24 weeks prior to the Wedding	50% of the estimated charges
Less than 4 weeks prior to the arrival date	100% of the estimated charges

Payment terms

An initial non-refundable, non transferable deposit of £1000.00 is required at the time of booking.

6 months prior (24 weeks) a second deposit is due for 50% of the contracted revenue.

14 days prior to the function the final balance is due based on final numbers given. Any residual balances must be cleared prior to departure from the facility. We regret that personal cheques will not be accepted as payment for the final balance. Payment can be made by cash or debit card. Failure to adhere to this payment schedule may result in the cancellation of your date.

Responsibility for payment and charges

Wortley Hall Ltd holds the named clients jointly and severally responsible for all charges resulting from the function.

Fixed prices and variable costs

Upon receipt of deposit, prices quoted may vary. Menu prices which are constantly under revision and may be changed with 90 days notice.

Children under 12 will be offered half portions of the menu at half price, there will be no charge for infants under 3 that do not require a meal.

This will not affect any menu already agreed with the client. All costs include VAT at the prevailing rate.

Booking of the Registrar/Church

Our charges do not include any charges levied by the Registrar. Couples are solely responsible for making arrangements for a Registrar to attend and keeping the Registrar updated with any charges that may occur.

In the absence of a Registrar a legal ceremony cannot take place. Please book your registrar for the date of your Wedding.

Delivery of items

If you need to deliver equipment or material to Wortley Hall Ltd please let us know when it is coming and ensure it is clearly labelled with your on-site contact name, your name and your event name. It should arrive no sooner than 24 hours prior to the event and be collected within 12 hours after you leave. A charge of £20.00 per day storage fee will be imposed for items not collected within 24 hours of the event.

Health and Safety

Please advise with final numbers any wheelchair users so that suitable access arrangements may be put in place. Wortley Hall Ltd does not allow tea lights and other candles on the grounds of health and safety in the evening reception room.

Loss and Damages to Property

Wortley Hall Ltd holds the named clients jointly and severally responsible for their parties and any losses or damage caused wilfully or by neglect will be charged for. If any client or guest removes any item of property from Wortley Hall Ltd. The named clients will be charged.

Clients Property

We cannot accept responsibility for any items left within the premises.

Leaving after the event has finished

You agree to advise all guests to organise a taxi/transport in advance. All guests must vacate the evening function room 30 minutes after your event has finished. Please note that there will be an additional charge of £250.00 per hour should your guests not leave the function room after the agreed time. Any guests found under the influence of alcohol or drugs may be asked to leave the premises prior to the finishing time of the event. Please note that Wortley Hall Ltd will not accept liability of any accidents arising from alcohol or drug miss-use.

Other applicable terms

Wortley Hall Ltd cannot allow any confetti to be thrown (flower petals are allowed) in the grounds and fireworks and Chinese lanterns are not prohibited. A £150.00 clean up charge will apply should your guests not adhere to this. If you are providing own disco/entertainment a Public liability insurance and PAT tested equipment certificates should be produced prior to them performing. All menus are subject to availability and/or similar menus/alternatives will be offered. All decorations, cake etc should be collected by the 12 noon the day after your wedding.

Date of Wedding:

For The Client:

Signature:.....

Printed Name:.....

Date:

Signature:.....

Printed Name:.....

Date:

Billing Address:

.....

.....

.....

Email Address:.....

For Wortley Hall Ltd:

Signature:

Printed Name:

Job Title:

Date:

Telephone:.....

Telephone:.....

Event Requirements:

Please circle required

Type of Wedding:

Civil

Church

Time of Wedding Ceremony:

Room required for civil/drinks reception

AEU Lounge

Sylvia Pankhurst Library

Dining room required:

FBU Room

Foundry Dining Room

GMB Suite

Unite Ballroom

Approximate numbers:

Daytime:

Evening (Ballroom):

Rates:

All rates are inclusive of VAT at the prevailing rate. Please note that on signing this contract you agree to the terms and conditions for wedding events at Wortley Hall